

BIDDERS' INSTRUCTIONS Submit your documents in a sealed envelope as indicated in (b) below at St. Stephen Ichuni Mixed Primary School by the deadline indicated Enquiries:info@ewb-kenya.org TO: P.O Box	 REQUEST FOR QUOTATION QUOTATION NO: EWBKENYA/IPS/01/2018 Date: 19/07/2018	OPEN  From: SECRETARY – ENGINEERS WITHOUT BORDERS KENYA P.O BOX 3271-00200 NAIROBI
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You are invited to submit quotation on items listed below:

Notes:

a. THIS IS NOT AN ORDER. Read the conditions and instructions on reverse before quoting				b. Your quotation should indicate final unit price which includes all costs for Delivery, Applicable Taxes, discount, duty etc.			
c. This quotation should be submitted in a plain sealed envelope marked "Quotation No: EWBKENYA/IPS/01/2018" and be submitted at Ichuni Mixed Primary School not later than 1000hrs on 26/07/2018. A scanned copy of the quotation should be emailed to ewbs.ke@gmail.com				d. Return the original copy and retain the duplicate for your record			
				e. For clarifications, write to ewbs.ke@gmail.com , 0729882693			
No.	DESCRIPTION	UNIT	QUANTITY	RATE	DAYS TO DELIVERY	TERMS OF PAYMENTS	REMARKS
	Please quote for:						
1.	PROPOSED CONSTRUCTION OF SANITATION AND HYGIENE FACILITIES AT ST. STEPHEN ICHUNI MIXED PRIMARY SCHOOL	LOT	1				
	As per the attached Bill of Quantities and Drawings						
	Note:						
	Please attach; • Valid Tax Compliance Certificate • Confidential Business Questionnaire dully filled • Certificate of Registration from Treasury (for Youth, PWD, Women) • NCA Certificate						

Contractor's signature

FOR OFFICIAL USE ONLY

Date

Opened by: (1) Designation Signature

(2) Designation Signature

(3) Designation Signature

(4) Designation Signature

Date Time



PROPOSED CONSTRUCTION OF SANITATION AND
HYGIENE FACILITIES AT ST. STEPHEN ICHUNI MIXED
PRIMARY SCHOOL, KEROKA, KISII COUNTY

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BILLS OF QUANTITIES



Location of the site

The site of the works is located at St. Stephen Ichuni Mixed Primary School, Keroka, Kisii County.

Site Visit

The contractor is advised to visit the site before submitting a tender and ascertain the nature of site, nature of adjoining property and other services that are necessary for the smooth carrying out of the works. No claims arising from his failure to comply with this recommendation shall be considered.

Description of the works

The works entails rehabilitation of the existing latrines, completion of the new latrines and new works. The rehabilitation work involves Installing lockable doors on the latrines that currently lack doors; Plastering the existing latrines floors for ease of cleaning; Painting (3 coats) the existing latrines walls and doors;

The completion of the new latrines involves Painting the new VIP Latrines and Supply and Installing 6 No. Lockable grill metal doors on the New Latrines.

The new works involves Designing and construction of one urinal for girls (300) and one for boys (300); constructing a compost pit for solid waste management at the school to enhance agriculture at the school; Design and Construction for 1 No. ECDE Sanitation Facility (VIP Latrine) specially designed for the children of ages 3-7 years. Designing and Construction of 4 No.(1 for teachers', 1 for boys, 1 for girls and 1 for ECDE children) hand-washing facilities on the new VIP Latrines. Roof rainwater harvesting on the 4 latrines for handwashing facilities

Method of measurement

The bill of quantities have been prepared in accordance with the general principles of the standard method of measurement of building works for east Africa- second edition (metric).

Abbreviations

Through the bills, units of measurements and terms are abbreviated and shall be interpreted as follows:-

CM	Cubic Metre
SM	Square Metre
LM	Linear Metre
NO	Number



#	Description	Unit	Qty	Rate(Ksh.)	Amount (Ksh.)
The contractor is specifically requested to visit the site and ascertain for himself the items described hereunder before pricing.					
1.	Installing lockable wooden doors with all the accessories on the latrines that currently lack doors;	NO	3		
2.	Plastering the floors of the existing latrines floors for ease of cleaning;	SM	30		
	Painting Rates Include: a) The surface must be dry and clean before painting. b) All painting works should provide the required coverage. c) All paint works must be according to specifications and Supervisor engineer instructions. d) Contractor shall take into consideration that all direct and indirect works and expenses required for the completion of the coming items are included in the unit price. e) Smoothen surfaces of existing plastering before the Commencement Painting using sand paper. f) Price of painting shall include supply of all materials, cleaning the site, required equipment and workmanship to complete the work according to Specifications and directions of the engineer. g) The colours of all paints should be approved by the Engineer/Property officer of the school. h) The painting method of application to be according to the Manufacturer's instructions. i) Painting and decoration with Crown Berger products (k} limited or other equal and approved manufacturer {s}				



#	Description	Unit	Qty	Rate(Ksh.)	Amount (Ksh.)
3.	Painting the existing latrines' outer walls. This involves cleaning the walls with Trisodium Phosphate (TSP) or equivalent, applying a sealer and a primer. Only oil-based primers and paints will be used for all the painting works.	SM	85		
4.	Ditto the new latrines	SM	85		
5.	Ditto the existing latrines doors;	SM	70		
6.	Construction of one urinal for girls (8m in Length) and one for the boys (8m in Length). The girls' urinal should be constructed as shown in Figure 1.	NO	2		
7.	Excavation in soft and hard soil for a compost pit.	CM	15		
8.	Un-compacted boulder filling of the frustum up to 300mm	CM	2.5		
9.	Construction of complete 4 doors ECDE VIP Latrine similar to the one shown in Plate 1 with 2No. Steel grill doors. The pit should be at least 25ft, and lined.	NO	1		
10.	Construction of 7 No. hand-washing stations each with 250L Plastic Tanks as Kentainers or equivalent approved by the engineer. Allow for manual filling of the tanks. Guttering the 4 new latrines(Plate 1) for handwashing facilities	NO	7		
11.	Supplying and Installing 6 No. Steel grill doors on the New Latrines	NO	6		
12.	Remove and replace the roofing sheets on the existing latrines	NO	12		
12.	Desludging the existing latrines	CM	20		
13.	Construction of a plaque for Rotary Club and the School Signboard	NO	2		
SUB-TOTAL 1					
ALLOW FOR 5% CONTINGENCY					
SUB-TOTAL 2					
16% VAT					
GRAND TOTAL					

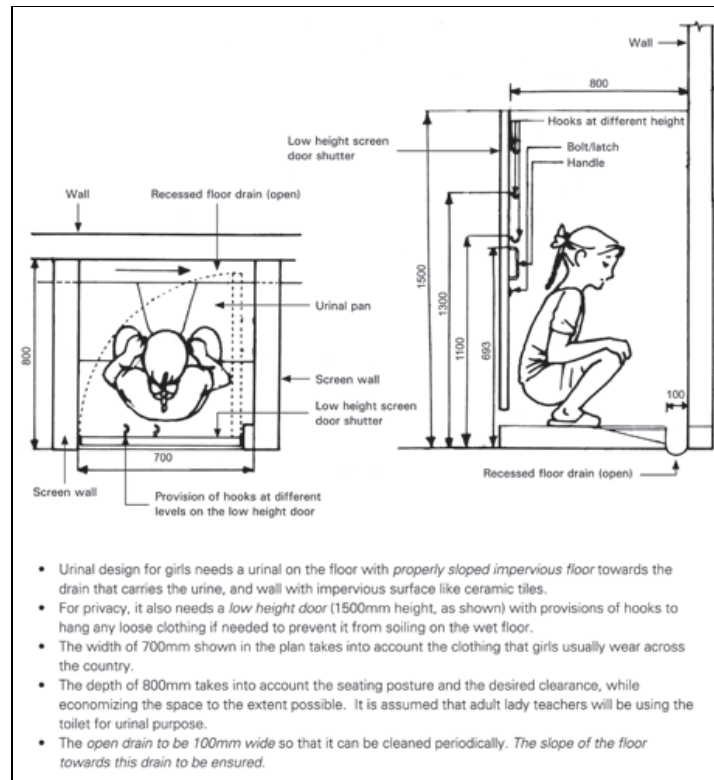


Figure 1: Girls Urinal Specifications



Plate 2: ECDE Latrine



1. The General Conditions of Contract with the EWB Kenya apply to this transaction. This form-properly Submitted constitutes the entire agreement.
2. The offer shall remain valid for 90 days from the closing date unless otherwise stipulated by the contractor.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in Part unless the contrary is stipulated by the contractor.
4. Samples of offers when required will be provided free, and if not destroyed during tests will, upon request, be returned at the contractor's expenses.
5. 10% retention will be applicable for defects liability period for a period of 3 months

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initialed by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the quotation Number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with the quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed here on.
6. The engineers cost estimate for the works is Ksh. 450,000



CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1; either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business; and Part 3.

You are advised that it is a serious offence to give false information on this form.

Part 1 – General	
1.1	Business Name
1.2	Location of Business Premises.
1.3	Plot No..... Street/Road..... Postal Address Tel No. Fax..... E mail
1.4	Nature of Business:.....
1.5	Registration Certificate No.
1.6	Maximum Value of Business which you can handle at any one time – Kshs.....
1.7	Name of your Bankers Branch
Part 2 (a) – Sole Proprietor	
2a.1	Your Name in Full Age.....
2a.2	Nationality Country of Origin..... Citizenship Details.....



Part 2 (b) Partnership																																																									
2b.1	Given details of Partners as follows:																																																								
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Part 2 (c) – Registered Company																																																									
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Part 3 – Eligibility Status																																																									
3.1	Are you related to an Employee, Committee Member or Board Member of Engineers Without Borders Kenya? Yes _____ No _____																																																								
3.2	If answer in '3.1' is YES give the relationship.																																																								



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3.3 Does an Employee, Committee Member, Board Member of Engineers Without Borders Kenya sit in the Board of Directors or Management of your Organization, Subsidiaries or Joint Ventures? Yes_____No_____

3.4 If answer in '3.3' above is **YES** give details.

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3.5 Has your Organization, Subsidiary Joint Venture or Sub-contractor been involved in the past directly or indirectly with a firm or any of its affiliates that have been engaged by Engineers Without Borders Kenya to provide consulting services for preparation of design, specifications and other documents to be used for procurement of the goods under this invitation? Yes____
No_____

3.6 If answer in '3.5' above is **YES** give details.

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3.7 Are you under a declaration of ineligibility for corrupt and fraudulent practices? YES_____
No_____

3.8 If answer in '3.7' above is **YES** give details:

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3.9 (a) Have you offered or given anything of value to influence the procurement process?
Yes_____No_____
(b) Have you been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of Engineers Without Borders Kenya, which is the procuring entity?

Yes_____No_____



(c) Have your servants and/or agents offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of Engineers Without Borders Kenya.

Yes _____ No _____

3.10 If answer in '3.9' a, b or c above is **YES** give details:

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Date Signature of Candidate.....

Organization Stamp/Seal.....

- If a Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or registration.